

Egg Day Nursery

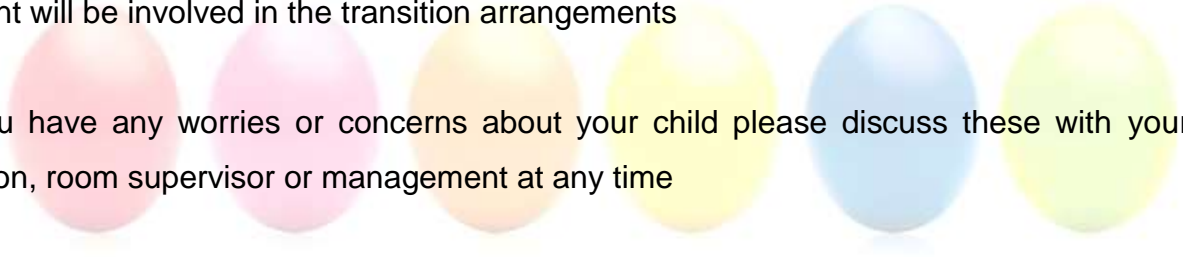
Key Person Policy

Egg Day Nursery operates a key person system. This means your child will be nominated a member of staff who will be responsible your child's learning and development. This includes keeping your child's learning journey, which is a diary of their learning experiences, plus assessment records and planning for their individual needs.

Your child's key person will also be responsible for liaising with you and speaking to you at Parents' Meetings.

However please note that the key person does not have sole charge of your child throughout the day and at times they will not be the person giving you feedback at the end of each day. As your child moves from one room to another, the key person will change at this stage the parent will be involved in the transition arrangements

If you have any worries or concerns about your child please discuss these with your key person, room supervisor or management at any time



This Policy was adopted by Egg Day Nursery on (date): 14/12/09

Reviewed _____

Signed by: BRWhite

Position: Business Manager