

Egg Day Nursery

Sutton Scotney

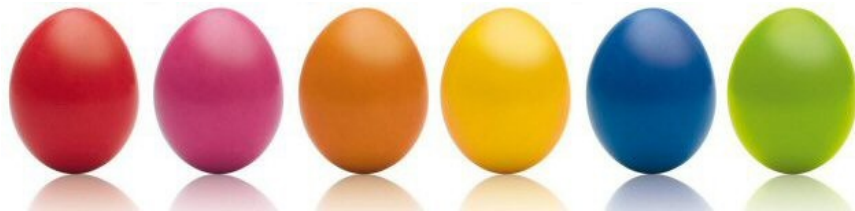
Title : Nursery Assistant

Type : Permanent

Location : Sutton Scotney, Winchester

Salary : £10,400 to £12,300

Hours: 40 hrs/wk



Job Description

The successful candidate will be responsible for working with the whole staff team to contribute to providing a safe, caring and stimulating environment for children as detailed below:

- Adhering to the Policies & Procedures of the Nursery and compliance with the Children's Act, Health and Safety legislation and within the guidelines of Ofsted and the EYFS.
- Ensuring confidentiality is maintained in the nursery.
- Working as part of a team
- The care and supervision of the children with regard to their physical, emotional and intellectual needs.
- Working with the Nursery Nurse on planning and preparation of activities, to meet children's individual needs, liaising with parents and negotiating working targets ensuring effective communication within the nursery.
- Keeping of development records and observations
- Positive management of children's behaviour.
- Preparation, care, cleanliness and maintenance of the playrooms and equipment.
- Providing a good role model for students and help new staff to fit into the nursery.
- Keeping accident, incident and risk assessment records.
- Supervision of meals and mealtimes and where appropriate preparation of babies bottles.
- Laundry duties
- Attendance of staff meetings as arranged by the Nursery Manager.
- Participating in regular parents' evenings, publicity, open weekends and children's outings.
- Any other duties appropriate to the post as directed by the Nursery Manager.

Benefits: Competitive Salary, 28 days holiday + 4 days extra over Christmas,
Training Opportunities

Essential Skill Requirements: A love of working with children, some childcare experience desirable